

## TEST GUIDES AND RESOURCE BOOKLETS FOR CIVIL SERVICE EXAMINATIONS

Test Guides published by the New York State Department of Civil Service are usually targeted to specific, entry-level titles. Test Guides are not provided for every examination. If a Test Guide is provided for an examination, information about the guide will appear on the examination announcement. Test Guides are designed to familiarize candidates with the format of the test. Test Guides provide a description of the subject areas that will be tested and present samples of the types of test material that will appear on the test. The sample test material is similar to what the candidates will see on the actual test. If sample questions are provided, the solution and correct answer will be provided after each sample question. Candidates should pay close attention to the "Subjects of Written Examination" listed on the examination announcement for information on the test type and the content of the examination. Candidates should focus their examination preparation upon the information given in the examination announcement.

Test Guides and Resource Booklets for Civil Service Examinations are available on the New York State Department of Civil Service website at:

<http://www.cs.ny.gov/testing/localtestguides.cfm>

Click on the "Test Guides and Resource Booklets" link to view and download the applicable Test Guide.

Hard copies of Test Guides are available by contacting the Rockland County Department of Personnel at (845) 638-5200 or (845) 638-5205 or by email at [RCPersonnel@co.rockland.ny.us](mailto:RCPersonnel@co.rockland.ny.us)

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