

ROCKLAND COUNTY
DEPARTMENT OF PERSONNEL
18 NEW HEMPSTEAD ROAD, NEW CITY, NEW YORK 10956
(845) 638-5200/5205

ANNOUNCES
CIVIL SERVICE PROMOTION OPPORTUNITIES

EXAM NO.

CR-5

SENIOR PUBLIC HEALTH NURSE

VACANCY: Positions are available from time to time in the **Rockland County Department of Health**.

SALARY: In accordance with the appropriate labor agreement.

WHAT THE JOB IS LIKE: This is professional nursing work of a difficult nature involving the performance of a variety of public health nursing activities, including assessing nursing needs and implementing the plan of care for individuals and families. The work also involves responsibility for organizing and coordinating the operation of clinics, including the supervision of Public Health Nurses, aides and clerical personnel. The work is performed under the general supervision of a Supervising Public Health Nurse. Does related work as required.

MINIMUM QUALIFICATIONS: You must meet the following requirements: By the date of the submission of your application, you must be currently employed in the **Rockland County Department of Health** and have two years of permanent competitive class status there as a Public Health Nurse.

SPECIAL REQUIREMENTS:

1. Possession of a license issued by New York State to practice as a Registered Professional Nurse. (Please submit a copy of your license with your application.)
2. Possession of a valid motor vehicle license or accessibility to transportation to meet work requirements outside the office in a timely and efficient manner.

(Official college transcripts must be sent directly from the school to our department. A copy of your license issued by New York State to practice as a Registered Professional Nurse must be presented to this office with the application in order to be processed.)

SUBJECT OF EXAMINATION: There will be no written or oral test for this examination. Candidates who meet the minimum qualifications will receive a rating based on an evaluation of their training and experience against the background of the duties of the position. You are, therefore, asked to include in your application, a summary of all pertinent training and experience in sufficient detail so that your background may be evaluated against the duties of the position. Your application will be rated on the following items. Please be sure your application and supporting documents are sufficiently complete to avail yourself of as high a score as possible.

1. Do you meet the minimum qualifications? (See above.)
2. Do you possess a license issued by the State of New York to practice as a Registered Professional Nurse? (Please submit a copy of your license with your application.)
3. Do you have two years of paid, professional nursing experience under nursing supervision in a State or Federally licensed hospital, institution or agency? (Please note starting month and year and ending month and year as well as hours per week worked.)
4. Do you possess a Bachelor's Degree in Nursing? (Official college transcripts must be sent directly from the school to our department.)
5. Do you possess a Master's Degree in Nursing or Public Health? (Official college transcripts must be sent directly from the school to our department.)
6. Do you have any continuing education? (Please submit proof of successful completion of any continuing education with your application.)
7. Do you have any paid, professional experience in Public or Community Health Nursing (other than that required to meet the minimum qualifications)? (Please note starting month and year and ending month and year as well as hours per week worked.)
8. Do you have any supervisory experience? (Please note starting month and year and ending month and year as well as hours per week worked.)

SPECIAL NOTES:

1. Qualified candidates will have their names interfiled on this continuous recruitment eligible list in appropriate rank order regardless of the date when they submitted their application.
2. Eligibility for appointment of each qualified individual will be for a non-extendable two-year period from the date of eligibility which is the date the application was approved.
3. The Rockland County Department of Personnel reserves the right to terminate this continuous recruitment examination at any time without prior notice.

APPLICATIONS ARE ACCEPTED CONTINUOUSLY

Date Issued: February 10, 2010

Revised Date: June 21, 2010